



Thursday, August 9, 2018 | 8:00 a.m. to 9:30 a.m.
United Way of Denton County, Inc. (1314 Teasley Lane, Denton, TX 76205)

Agenda

I.	Welcome & Consideration of June 2018 Minutes	T. Gilmore	2 min.
II.	Denton Affordable Housing Update <ul style="list-style-type: none"> • Recognition of Service – Barney Cosimo • New Executive Director – Rudy Garza 		
III.	Update Charter	T. Gilmore	5 min.
IV.	2018-2019 DCHLT Officer Slate <ul style="list-style-type: none"> • Chair: Councilman TJ Gilmore • Co-Chair: Mayor Thomas Muir 	T. Gilmore <ul style="list-style-type: none"> • Secretary: Alice Mankoff • Past Chair: Mayor Chris Watts 	10 min.
V.	Proposal of New Workgroup: Shelter Planning	C. Cross/S. Kuechler	10 min
VI.	Strategic Planning	C. Cross	10 min
VII.	Workgroup Updates <ul style="list-style-type: none"> • Data Workgroup • Housing Workgroup • Ad Hoc Committee 	K. Gonzales/S. Coffey T. Widmer C. Cross	30 min.
VIII.	Denton County Homeless Coalition Update <ul style="list-style-type: none"> • Barriers Fund 	M. Jones	10 min.
IX.	Backbone Support Update <ul style="list-style-type: none"> • Housing Navigator Update 	C. Cross	10 min.
X.	New Business	T. Gilmore	
XI.	Adjourn	T. Gilmore	

Next Meeting Date:
Thursday, October 11, 2018 | 8:00 a.m. to 9:30 a.m. |
United Way of Denton County, Inc. (1314 Teasley Lane, Denton, TX 76205)





Thursday, June 14, 2018 | 8:00 a.m. to 9:30 a.m.
United Way of Denton County (1314 Teasley Lane, Denton, TX 76205)

Agenda

Appointees/Ex-Officios Present: Alice Mankoff, Commissioner Bobbie Mitchell, Councilman TJ Gilmore, Councilwoman Keely Briggs, Courtney Cross (Ex-Officio), Cynthia Harris, Dani Shaw (Ex-Officio), Gary Henderson (Ex-Officio), Isabel Rodriguez, Jessica DeRoche, Josh Ashford, Kathy Srokosz, Kristi Bledsoe, Mary Jones, Terry Widmer, Valerie Foster

Appointees Absent: Barton Duffy, Frank Padgett (regrets), Herman Oosterwijk, Mayor Chris Watts (regrets), Mayor Thomas Muir (regrets), Monica Glenn (regrets), Roy Metzler, Sandra Robinson (regrets), Stephen Coffey

Guests: Sarah Kuechler (City of Denton), Stephen Thomas (Salvation Army Lewisville), Wendy McGee (Our Daily Bread), Julie Wright (Texas Health)

Welcome & Consideration of April 2018 Minutes

DCHLT Chair was not present, Secretary Councilman TJ Gilmore served as Chair and called the meeting to order at 8:00 a.m.

Chair requested a motion to approve the April 2018 minutes

Motion: Terry Widmer

2nd: Dr. Mary Jones

Motion was approved.

Update Bylaws & Appointee Terms

Courtney reviewed updates to bylaws to allow for additional appointee representation from Law Enforcement, Nonprofit Organizations and Community Members. She introduced new appointees and informed the group of work being done to fill current vacancies.

Chair requested a motion to approve proposed updates to the bylaws to include the additional entities and an increase to the minimum/maximum number of appointees.

Motion: Dr. Mary Jones

2nd: Terry Widmer

Motion was approved.

Backbone support will propose updates to the charter at the August meeting.



Nominating Committee

Chair requested for appointees to serve on nominating committee to appoint new slate of officers. Monica Glenn agreed to serve prior to the meeting. Jessica DeRoche and Valerie Foster agreed to serve on the committee.

Workgroup Updates

Data Workgroup

The workgroup has returned to its original composition of local data experts. Currently waiting on THN to finalize the Master Housing Priority List in HMIS. Once the list is final we will be able to create web template for a public-facing homeless data dashboard.

Housing Workgroup

Terry Widmer provided an update of last two Housing Workgroup meetings. The workgroup has a new agenda that includes the review of inflows and outflows of people experiencing homelessness in Denton County, and the prioritization of the most vulnerable households for available housing resources and financial support. Meetings will include training and resource sharing for case managers as needed, and the main focus will continue to be housing stability. The community is behind on metrics for the Emergency Solutions Grant (currently at about 30% of target), and the workgroup is focusing on ways to support moving people from homeless to housed and meet targets. Backbone support is working to secure funds for a Housing Navigator and will provide more information later in the meeting. Case conferencing occurs monthly, and providers continue to incorporate reassessments into their regular routines (with assistance from backbone support).

Gary Henderson asked about current efforts to ensure follow-up with households once they are housed. Dani Shaw stated the responsibility falls back on the agency that provided the assistance.

Ad Hoc Committee

Courtney reviewed the work of the Ad Hoc Committee and posed a question that required a vote. After reviewing multiple pro formas and workforce (affordable) and supportive housing projects in other communities, the committee presented the following question to the DCHLT:

Should the DCHLT Ad Hoc Committee prioritize supportive or workforce housing in their efforts to research and recommend accessible housing solutions for Denton County? Given the current political climate and its impact on funding for innovative housing projects to serve the needs of the community, the committee recommends a focus on workforce housing over supportive housing. Supportive housing requires sustained subsidies, whereas workforce housing provides housing comparable to income levels, and requires no ongoing federal subsidy for residents to maintain housing.

Dani Shaw stated that supportive and workforce housing projects require different approaches. Gary Henderson inquired as to whether one approach would realistically appeal to local councils and county officials more. Councilwoman Keely Briggs stated the need to combat the stigma associated with workforce housing.

Alice Mankoff mentioned the need to promote the need for housing over shelter throughout the community. Dani stated the supportive housing projects are harder to sustain and are the least interesting politically. Alice

asked if there are real estate professionals within the Ad Hoc Committee, to which Dani replied yes. Josh Ashford asked what developers are saying in regard to new affordable housing. Dani stated the need for developers to earn a profit, and how cities can reduce costs and offer incentives to the reduce of cost per unit for developers.

Valerie Foster stated the need to look at new and old workforce housing developments. Councilman Gilmore stated that no developer has brought an workforce housing project to Lewisville in 15 years, to which Dani replied that cities have the opportunity to incentivize those types of projects.

Dr. Mary Jones stated that a future housing project does not have to be exclusively one or the other (affordable or supportive). Courtney referred to projected population growth for the county and how that may result in an increased need. Kathy Srokosz stated that a vote for one type of housing approach would not mean the abandonment of the other, and that in order to get the most bang for the buck the focus ought to be a project that is the most attractive to community at large.

Sarah Kuechler referred to the Denton Housing Authority's most recent workforce housing development with units at 80% area medium income. Gary stated that a supportive housing approach would be the most expensive to build, would face more NIMBYism, difficult to hire for and questioned whether that was the best road for the group to consider.

Ultimately, the Chair requested a motion.

Motion: Dr. Mary Jones motioned that the Ad Hoc Committee focus on workforce housing solutions moving forward.

2nd: Alice Mankoff

Discussion: Councilwoman Briggs asked if the motion should include a specified area medium income target. Dr. Jones suggested the committee discuss this topic in their next meeting.

Chair requested a vote.

Motion was approved.

Denton County Homeless Coalition Update

Barriers Fund

Mary Jones provided an update on funding for the Denton County Barriers Fund. She mentioned the need for continued sustainability efforts. Councilwoman Briggs asked about the transparency of the fund and the possibility of telling the story of how much funds are going to the community. Gary stated that UWDC backbone support will work to get information on the website.

Backbone Support Update

Courtney requested for appointees to return last page of ethics policy Backbone support requested a motion to approve the logo update. She also reviewed the grant awards and specifics of the DHA grant.

Courtney referred to the information in the agenda packet regarding the Analysis of Impediments to Fair Housing. The Chair requested a motion to consider providing feedback from DCHLT. Dani mentioned that the analysis was being completed on a regional level.



Motion: Dr. Mary Jones
2nd: Valerie Foster
Motion was approved.

New Business

Stephen Thomas informed the group of the Salvation Army's plan for a new community center in Lewisville.

Adjourn

Meeting was adjourned at 9:38 a.m.

Next Meeting Date:
Thursday, August 9, 2018 | 8:00 a.m. to 9:30 a.m. |
United Way of Denton County, Inc. (1314 Teasley Lane, Denton, TX 76205)

Secretary

Date



**Denton County Homelessness Leadership Team (DCHLT)
Charter**

Context:

In 2014, City of Denton Mayor Chris Watts organized a task force to explore improving and expanding housing solutions for the homeless in Denton. The goal of the task force was to produce a plan for coordinated community-wide efforts to address homelessness. The process made it clear that solutions to prevent and reduce homelessness in Denton will require adequate funding, accessible, affordable housing; and collaborative commitments by many organizations.

A recommendation of the task force sought support for a coordinator position to oversee the development and implementation of a community-wide coordinated system to address homelessness and housing services.

In February 2016, the City of Denton and the United Way of Denton County entered into a public private partnership to fund this position, with the goal of scaling up the work of the task force to address the needs of homeless and at-risk citizens and families across Denton County.

The Denton County Homelessness Leadership Team seeks to improve the effectiveness of community funding, ensure multi-faceted affordable housing options are available, provide a framework for delivery, support the implementation of innovative programs and provide the community with a robust picture of the impact of current resources (including gaps in availability) and the need for more housing resources to support ending homelessness.

Purpose:

The Denton County Homelessness Leadership Team is tasked to convene as a policy making team to improve the planning, coordination, oversight, and implementation required to create systems change, for housing/homelessness initiatives in Denton County.

Composition and Roles:

The DCHLT shall consist of no less than **seventeen (17)** and no more than **thirty-three (33) members**. Such number may be increased or decreased by the DCHLT.

The DCHLT shall be composed of appointees from the following entities.

- | | |
|--------------------------------------|--------------------------------------|
| 1) Denton County Commissioners Court | (2-5) Health Care Providers |
| (1-2) Denton City Council | (1-3) Higher Education Institutions |
| (1-2) Lewisville City Council | (1-2) United Way of Denton County |
| (1-2) Small Cities/Towns | (1-3) Workforce/Business Development |
| (6-9) Homelessness/Housing Providers | (1-2) Law Enforcement |
| (1-2) Community Members | |

Officers:

The DCHLT will have a chair, co-chair, secretary, past chair (after 1 year) and ex-officio members.

**Denton County Homelessness Leadership Team (DCHLT)
Charter**

Workgroups/Sub-committees: The DCHLT will define workgroups and sub-committees as deemed appropriate and necessary. Workgroups/Sub-committees will meet outside of the regular DCHLT meeting schedule and provide reports to the DCHLT.

Resources and Support:

United Way of Denton County Inc. (UWDC) will serve as the fiscal agent and backbone organization of the DCHLT to provide staff, guide vision and strategy, support aligned activities, establish shared measurement practices, build public will, advance policy and mobilize funding.

Operations:

To ensure members are actively engaged, members are expected to attend 75% of the meetings. Meetings of the DCHLT will be held monthly for a period of six (6) months. DCHLT members will review the scheduling needs to determine meeting frequency after the initial six (6) months.

Meetings of the DCHLT will be held at the United Way of Denton County Inc. office and be open to the public. Meeting agendas and minutes will be made available through UWDC website.

The meetings of the DCHLT shall be governed by the parliamentary rules and usages contained in the current edition of the “Roberts Rules of Order”.

Deliverables:

1. Selection of the following officers:
 - Chair
 - Co-Chair
 - Secretary
 - Past Chair
2. Development of Bylaws
3. Development of a comprehensive business plan addressing housing/homelessness issues with outcome measures.

Adopted Date: June 9, 2016; Amended August 9, 2018

Charter verified by signature of DCHLT members.

DCHLT Shelter Planning Workgroup Scope of Work

Purpose:

Assess current environment and determine direction for the future of Emergency Shelter services in Denton County.

Action Plan:

- 30 Days – Assess Current Environment
 - Pull data on shelter utilization and compare with current need to identify gaps
 - Evaluate existing capacity of shelters to meet emergency and transitional shelter needs of households on the Denton County Housing Priority List
- 60 Days – Long-Term Strategic Planning
 - Identify strategic and long-term goals of individual organizations, and potential local policy/funding recommendations
- 90 Days – Best Practices
 - Shelter operations; housing-focused case management; staff trainings

Potential Members:

- Salvation Army Lewisville
- Salvation Army Denton
- Monsignor King Outreach Center
- Denton County Street Outreach (Giving Hope)
- Denton PD
- Lewisville PD
- Little Elm PD
- Denton County Friends of the Family
- Vision Ministries
- Journey to Dream/Kyle's Place

Next Steps:

- Appoint Workgroup Chair (Roy Metzler)
- Update DCHLT Strategic Plan
- Determine date for first meeting and invite members (August 2018)

DCHLT Workgroup Reports

July 2018

DCHLT DATA WORKGROUP | CHAIR: STEPHEN COFFEY

Meeting Summary: July 2018

Members Present: Stephen Coffee (Chair), Danielle Shaw, Courtney Cross, Katherine Gonzales, Keith Henderson

United Way of Denton County along with the City of Denton and Front Door and Receiving Agencies are working closely together to improve homelessness data through the Community Solution's Built For Zero (BFZ) Initiative. The BFZ initiative allows the Data and Housing workgroup to hone in Denton County's Housing Priority List to accurately identify households that are actively seeking housing. Households that have not been in contact with shelters or supportive services are moved to an inactive list where they will remain for a year before they are exited from Coordinated Entry. Households can return to active status at any time as they receive shelter or supportive services.

Active and Inactive status allows housing agencies to focus on households that are actively seeking housing that are easier to contact. Other improvements to homelessness data include identifying households that enter our Housing Crisis Repose System each month and households returning to homelessness from housing or inactive status (Inflows) and the number of households that leave our system through housing or Diversion (Outflows). The metrics mentioned above will inform the Denton County Homelessness Data Dashboard. United Way of Denton County and the City of Denton are working closely with Texas Homeless Network to improve how metrics are reported and measured in the HMIS.

DCHLT Data Workgroup members met in July to finalize the initial structure of the dashboard, which is anticipated to be live on the United Way of Denton County Website by the end of August. The Data Workgroup will meet again the beginning of August to start importing data to dashboard platform.

The dashboard will include:

- Total Number of Actively Homeless Households
 - Number of Single Households
 - Veteran
 - Chronic
 - Fleeing DV
 - Number of Family Households
 - Veteran
 - Chronic
 - Fleeing DV
 - Inflows
 - New to our Housing Crisis Response System
 - Re-assessments
 - Returns from Inactive
 - Returns to homelessness from housing
 - Outflows
 - Housed
 - Permanently left our service area
 - Moved to Inactive

Short-term action items

Making Denton County Homelessness Data Dashboard live on UWDC and DCHC websites

Accomplishments

Inflows, Outflow, Returns are now tracked in HMIS

Concerns

Accurate reporting of Outflows monthly – number of people housed

Next Meeting Dates

TBD

DCHLT Workgroup Reports

June/July 2018

DCHLT HOUSING WORKGROUP | CHAIR: TERRY WIDMER

Meeting Summary – June 18th & July 23rd

Organizations Present: City of Denton, Denton County Friends of the Family, Denton County MHMR, Giving Hope, Monsignor King Outreach Center (Intern), Office of Michael Burgess, Our Daily Bread, Salvation Army Lewisville, United Way of Denton County

The workgroup continues to engage in case conferencing and prioritize the top households on the Housing Priority List. UWDC backbone support is working with the Built For Zero quality improvement team at Community Solutions to implement improvement projects. UWDC's Homelessness Coordinator will conduct weekly check-ins with providers to touch base on outflows and reassessments. After 3-4 weeks, backbone support will analyze the findings and make recommendations for next steps that will likely increase the amount and accuracy of housing destination data entered into the system.

Backbone support has developed a Standards of Excellence tool, informed by best practices and community needs. The Standards of Excellence will serve as a guide for local housing programs. The Standards are meant to identify opportunities to build on strengths and create more effective programs, and ensure that providers have the resources and tools necessary to ensure that homelessness is rare, brief and nonrecurring.

The workgroup will vote on final changes to the Doors for Denton County framework at the next meeting in preparation for the anticipated start date of a Housing Navigator in October.

Short-term action items

Finalize Standards of Excellence

Continued improvement of case conferencing format

Domestic Violence training for case conferencing workgroup

Accomplishments

Attendance and collaboration of providers

Implemented improvement project to address housing destinations in the HMIS

Concerns

Providers reporting households as 'housed' in the HMIS

Timely reassessments of households experiencing literal homelessness

Access to wrap-around services for households with severe service needs

Meeting ESG metrics for rapid re-housing and street outreach

Next Meeting Dates

August 20, 2018

DCHLT Workgroup Reports

July 2018

DCHLT AD HOC COMMITTEE | HOUSING SOLUTIONS

Meeting Summary – Tuesday, July 10, 2018

Attendees: Stephen Coffey, Thomas Muir, Dani Shaw, Courtney Cross, Mary Jones,

The Ad Hoc Committee conducted an exploratory call with the Denton County Housing Finance Corporation. Commissioner Andy Eads and the Corporation's Bond Counsel, Robert Dransfield, participated in the call.

The corporation acts as a conduit for affordable housing, which results in small revenue that can then be used to fund social services. Developers do not approach the corporation very often for these types of projects; the frequency of these projects is impacted by market interest rates. Commissioner Eads agreed to engage his staff in the development of marketing materials detailing the benefits of working with the corporation, as well as a list of potential underwriters with whom developers might partner.

The committee plans to host a representative from the Tarrant County Housing Finance Corporation to learn about the types of projects they have engaged in, and what might be possible in the future in Denton County.

Short-term action items

Hear from representative from Tarrant County Housing Finance Corporation

Engage local affordable housing developer

Accomplishments

Identified local incentive resource for affordable housing development

Concerns

Inclusion of necessary stakeholders

Next Meeting Dates

August 2018