

Denton County Homelessness Leadership Team

Thursday, June 9, 2016

8:00 a.m. to 9:30 a.m.

United Way of Denton County, Inc. (1314 Teasley Lane, Denton, TX)

Agenda

- | | | | |
|-------|---|-----------------------------------|---------|
| I. | Welcome & Introduce New Appointees | C. Watts | 5 min. |
| II. | Nominating Committee Report <ul style="list-style-type: none">• 2016-2017 Slate of Officers Recommendation• Bylaw and Charter Change Recommendations• Mission & Vision Recommendation | T. Gilmore | 20 min. |
| III. | Backbone Support Update <ul style="list-style-type: none">• Denton County Behavioral Health Leadership Team• Housing Work Group• DCHLT Web Access | C. Cross | 10 min. |
| IV. | Housing First | C. Parker | 15 min. |
| V. | Work Group Updates <ul style="list-style-type: none">• Housing• Data• Consumer | T. Widmer
C. Cross
C. Cross | 20 min. |
| VI. | Goals/Metrics | C. Watts | 15 min. |
| VII. | Administrative Updates | C. Cross | 5 min. |
| VIII. | New Business | C. Watts | |
| IX. | Public Comments | | |
| X. | Adjourn | C. Watts | |

Next Meeting Date:

Thursday, July 14, 2016 – 8:00 a.m. to 9:30 a.m.

Denton County Homelessness Leadership Team
May 5, 2016
Meeting Minutes

Appointees Present: Anjelita (Angie) Cadena, Barton Duffy, Commissioner Bobbie Mitchell, Chasz Parker, Mayor Chris Watts, Cynthia Harris, Isabel Rodriguez, Kathy Srokosz, Councilwoman Keely Briggs, Roy Metzler, Sherri McDade, Stephen Coffey, Mayor Thomas Muir, Councilman TJ Gilmore and Valerie Foster

Ex officios present: Gary Henderson, Dani Shaw, Courtney Cross

Guests Present: Pat Smith, John Cabrales, Teddy Yan, Lacrica Olson

Appointees Absent: Alice Mankoff, Sandra Robinson, Terry Widmer

Meeting called to order at 8:01 a.m.

Welcome & Introductions:

Mayor Chris Watts provided the welcome and invited members and guests to introduce themselves.

Purpose and Role of the Leadership Team:

Mayor Watts invited Dani Shaw to give an overview of the homelessness task force he convened in 2014. Dani explained the temporary nature of the Mayor's Housing the Homeless Task Force (MHHTF), and walked through the work and recommendations of the task force. Dani presented the MHHTF Housing Map, which details the current availability of shelter/housing and services for homeless and at-risk individuals and families in Denton. Dani mentioned recent funding cuts the federal government is making to transitional housing programs and the effect this is having and will continue to have on the local community. Sherri McDade brought up the lack of landlords who will accept Section 8 vouchers throughout Denton County.

Included in the MHHTF recommendations was the addition of a coordinator position to support and facilitate various homelessness and housing efforts and organizations within the City of Denton. Dani explained the resulting public private partnership between the city and the United Way of Denton County (UWDC) in the hiring of Courtney Cross, Community Impact Coordinator for Homelessness Initiatives.

Mayor Watts discussed his intention to launch the Denton County Homelessness Leadership Team (DCHLT) along with UWDC in an effort to scale the work of the MHHTF up from a city to a county-wide initiative, and his reason for inviting appointees from various organizations and entities throughout Denton County. He outlined the goal of the team to operate as a policy-making body working to support and secure resources for a county-wide system to address the lack of affordable housing and supportive services for homeless and at-risk individuals and families. Mayor Watts

Collective Impact and Role of Backbone Organization:

Mayor Watts invited Gary Henderson to share the collective impact approach and methodology of the DCHLT. Gary stated that there is no other group besides the DCHLT acting as a quasi-governmental body working to address the need for affordable housing in Denton County.

The team viewed a two-minute video that explains the collective impact approach and its success in uniting communities around common goals in order to achieve change worldwide. Following the video, Gary discussed the need to bring organizations together, out of their silos, in order to address pressing community needs and provide informed, data-driven and truly collaborative solutions. Gary emphasized the need for maintaining current, accurate data around available resources in order to identify gaps and make recommendations.

Gary explained the role of UWDC in supporting the DCHLT has a backbone organization. He walked through the six functions of a backbone organization: guide vision and strategy, support aligned activities, establish shared measurement practices, build public will, advance policy and mobilize funding.

Gary highlighted the success of the Denton County Behavioral Health Leadership Team (DCBHLT) as a collective-impact body in receipt of backbone support from UWDC. He mentioned that despite their individual focuses of increasing access to behavioral health services and affordable housing, the two teams will inevitably overlap in their share of work groups and research.

DCHLT Structure:

Mayor Watts expressed that the DCHLT does not seek to compete with any existing organizations or bodies addressing homeless and housing needs, but the desire of the team to create a systems approach which will include and depend on a variety of efforts and expertise.

Mayor Watts directed the team to the proposed Bylaws for approval. Both the Charter and Bylaws were adapted from the DCBHLT, who spent three month drafting and developing the terms. Mayor Watts highlighted a typo on page three, and the need to change 'Behavioral Health Leadership Team' to 'Homelessness Leadership Team'.

Angie Cadena brought up the existence of 'Higher Education' on the list of appointing entities, but the lack of representation on the team, and there was discussion surrounding the need for inclusion of higher education institution housing needs and efforts.

Mayor Watts requested a motion to amend and approve the Bylaws to allow for the inclusion of Higher Education Institutions (Section 4.1), and to invite an appointee from North Central Texas College.

Motion: Councilman TJ Gilmore

2nd: Angie Cadena

Motion Approved

Mayor Watts then directed the team to the proposed Charter. Councilman TJ Gilmore highlighted the need for consistency and the inclusion of two seats for higher education. Mayor Thomas Muir also requested an increase in the number of seats for 'Small Cities and Towns' from (1) to (1-2). Cynthia Harris inquired into the lack of supportive service entities at the leadership level. Councilman Gilmore highlighted their inclusion at the work group level, and Courtney Cross highlighted the focus of the DCHLT on housing in its initial stages.

Mayor Watts requested a motion to allow for (1-2) seats for Higher Education in the Charter, and increase the range of seats for Small Cities and Towns from (1) to (1-2).

Motion: Councilman TJ Gilmore

2nd: Sherri McDade

Motion Approved

Mayor Watts requested a motion to allow for (1-2) seats for Higher Education in the Bylaws (Section 6.1), and increase the range of seats for Small Cities and Towns from (1) to (1-2).

Motion: Councilman TJ Gilmore

2nd: Sherri McDade

Motion Approved

Mayor Watts invites DCHLT members to volunteer to participate on the Mission and Vision Ad Hoc Committee. The following members were appointed to the committee: Councilman TJ Gilmore, Councilwoman Keely Briggs, Dani Shaw, Kathy Srokosz and Mayor Thomas Muir. The committee also agreed to serve as the 2016-2017 Nominating Committee. Courtney Cross agreed to support the committee in scheduling their meeting before the next DCHLT meeting.

Work Group Overview:

Lacrica Olson gave the group an overview of the purpose of work groups to inform the DCHLT in its decision making processes, and the need to keep work groups at a workable size. She outlined work of the Housing Work Group over the past year, and the function of the work group to inform both the DCHLT and DCBHLT. Lacrica walked through the Housing Work Group Charter, and the need for work group charters over all.

Dani Shaw explained the need for a Data Work Group dedicated to collecting, compiling and analyzing housing and homelessness data in order to properly inform the DCHLT in its efforts to make recommendations and bring resources into the county. The group discussed the lack of current data and the need to support efforts in clarifying existing and collect even more data in order to paint an accurate picture of the need locally. Valerie Foster mentioned the data local school districts can bring to the table in these efforts.

Courtney Cross explained the need for a Consumer Work Group, in order to directly consult with homeless and formerly homeless individuals and families as the DCHLT attempts to support and create an easily-navigated system.

Meeting Schedule:

Courtney Cross reviewed the meeting schedule of the team set as the second Thursday of every month from 8:00 a.m. to 9:30 a.m. at the UWDC office (1314 Teasley Lane, Denton, TX 76205). She walked through the binders members received upon arrival, and stated that as documents are updated she will send them electronically and allow members to maintain current documents as they see fit.

Mayor Watts commissioned the team to begin thinking about goals and metrics for success for the next DCHLT meeting.

New Business:

No new business recorded.

Public Comments: No public comments were received.

The meeting adjourned by consent at 9:40 a.m.

**Next Meeting: June 9, 2016 @ 8:00 a.m.
United Way of Denton County Office**

Secretary

Date

Denton County Homelessness Leadership Team

A collective impact initiative supported by:



United Way
of Denton County, Inc.
UnitedWayDenton.org



Welcome New Appointees

- Chief Lee Howell – UWDC Board
- Herman Oosterwijk – HSNT Board
- Jessica DeRoche, Med. NCC, LPC – NCTC

United Way
of Denton County, Inc.
UnitedWayDenton.org



Nominating Committee Report

- 2016-2017 Slate of Officers Recommendation
 - Chair: Mayor Chris Watts
 - Co-Chair: Chasz Parker
 - Secretary: Angie Cadena
 - Past Chair: Commissioner Bobbie Mitchell

United Way
of Denton County, Inc.
UnitedWayDenton.org



Nominating Committee Report

- Bylaw and Charter Change Recommendations
 - (1-2) Workforce/Business Development

ARTICLE VI Officers/BHLT Appointees

Section 6.1: DCHLT Appointees

The DCHLT shall consist of no less than fifteen (15) and **no more than twenty-three (23) members**. Such number may be increased or decreased by amendment to these Bylaws and the DCHLT structure.

The DCHLT shall be composed of appointees from the following entities.

- (1) Denton County Commissioners Court
- (1-2) Denton City Council
- (1-2) Lewisville City Council
- (1-2) Small Cities/Towns
- (5-6) Homelessness/Housing Providers

- (2-4) Health Care Providers
- (1-2) Higher Education Institutions
- (1-2) United Way of Denton County
- (1-2) Workplace/Business Development**

United Way
of Denton County, Inc.
UnitedWayDenton.org



Nominating Committee Report

- Bylaw Change Recommendations
 - Secretary signatory role

Section 6.6: DCHLT Secretary

The secretary shall be an elected member of the DCHLT, and shall be responsible for the written minutes of the DCHLT, including the authority to be the representative signatory on all board approved documents. The Secretary shall serve a one year term and be elected each year.

United Way
of Denton County, Inc.
UnitedWayDenton.org



Nominating Committee Report

- Vision Statement Recommendation:
 - Every person in Denton County has a place to call home that is safe, affordable, accessible and supported by community resources.

United Way
of Denton County, Inc.
UnitedWayDenton.org



Nominating Committee Report

- Mission Statement Recommendation:
 - The Denton County Homelessness Leadership Team fosters an effective and coordinated system of homelessness prevention and intervention, resulting in homelessness that is rare, brief and nonrecurring through:
 - Data-driven, fiscally responsible recommendations
 - Innovative solutions around affordable housing, access to health care, adequate incomes and coordinated services
 - Mobilizing, advocating and empowering public-private county-wide collaboration
 - Community awareness and connection

United Way
of Denton County, Inc.
UnitedWayDenton.org



Backbone Support Update

- Denton County Behavioral Health Leadership Team
- Housing Work Group
- DCHLT [Web Access](#)

United Way
of Denton County, Inc.
UnitedWayDenton.org



Housing First

United Way
of Denton County, Inc.
UnitedWayDenton.org



Work Group Updates

- Housing Work Group
 - Housing Pilot
- Data Work Group
 - Chair
 - Recruiting Members
- Consumer Work Group

United Way
of Denton County, Inc.
UnitedWayDenton.org



Thank You!

Next Meeting:

Thursday, July 14, 2016

8:00 a.m. to 9:30 a.m.

UWDC (1314 Teasley Lane)

United Way
of Denton County, Inc.
UnitedWayDenton.org



Denton County Homelessness Leadership Team

2016-2017 Nominating Committee

- Councilman TJ Gilmore (Chair) tgilmore@cityoflewisville.com
- Councilwoman Keely Briggs keely.briggs@cityofdenton.com
- Mayor Thomas Muir kathysrokosz@texashealth.org
- Kathy Srokosz thomas@cultivarcapital.com
- Dani Shaw Danielle.Shaw@cityofdenton.com

Denton County Homelessness Leadership Team
Nominating & Mission/Vision Committee Meeting
Tuesday, May 31, 2016
Meeting Summary

Attending: TJ Gilmore (Chair), Kathy Srokosz, Dani Shaw, Keely Briggs, Thomas Muir

Ex-Officio: Gary Henderson, Courtney Cross

Bylaw Review

TJ Gilmore called the meeting to order at 11:04 a.m. The committee reviewed officer duties as outlined in Bylaws. The committee discussed the need to add language regarding the signatory duties of the Secretary, and agreed to bring the proposed change to the DCHLT at the June 9th meeting.

Gary Henderson informed the committee of a request from the Denton Chamber of Commerce to be appointed to the DCHLT. The committee discussed the relevance of a workforce/business development seat on the team, and decided to bring the recommendation to the DCHLT. This would require the following changes to the Bylaws and Charter: adding one to two seats for 'Workforce/Business Development', and increasing the maximum number of members from twenty to twenty-two.

Officer Nominations

The committee received one officer slate nomination from the DCHLT via email. They reviewed the nomination and most current roster, and discussed possible nominees. Members discussed the need for diverse skillsets and to ensure the county was well represented geographically. Although the committee chair did not include 'Past Chair' in their request for slate recommendations via email, they agreed to include a nomination for the position in their recommendations. Keely Briggs motioned to approve the recommended slate, and Kathy Srokosz seconded. The committee will recommend the following slate to the DCHLT June 9th:

- Chair – Mayor Chris Watts
- Co-Chair – Chasz Parker
- Secretary – Angie Cadena
- Past Chair – Commissioner Bobbie Mitchell

Mission & Vision

The committee analyzed example mission and vision statements from the Denton County Homeless Coalition, the United States Department of Housing and Urban Development (HUD) and [The Journey Home](#). Committee members Kathy Srokosz, Dani Shaw and Keely Briggs shared example statements they had brainstormed previous to the meeting as well.

The committee agreed that the Vision statement should reflect a desirable future state, and that the Mission statement should convey key principles and guidelines to outline how to achieve and implement goals over time.

The committee discussed the need to include a variety of factors that contribute to homelessness including affordable housing, access to health care, adequate incomes and other supportive services. The analyzed various samples and highlighted language they found most relevant and communicative. Members also discussed the need to ensure both statements reflected industry trends and terms while also communicating well to the general public. The committee will recommend the following Vision and Mission statements to the DCHLT:

- Vision: Every person in Denton County has a place to call home that is safe, affordable, accessible and supported by community resources.
- Mission: The Denton County Homelessness Leadership Team fosters an effective and coordinated system of homelessness prevention and intervention, resulting in homelessness that is rare, brief and nonrecurring through:
 - Data-driven, fiscally responsible recommendations
 - Innovative solutions around affordable housing, access to health care, adequate incomes and coordinated services
 - Mobilizing, advocating and empowering public-private county-wide collaboration
 - Community awareness and connection

Next Steps

The committee agreed to discuss further via email, but anticipated there would not be any changes before the next DCHLT meeting. The meeting adjourned at 11:11 a.m.

**DENTON COUNTY HOMELESSNESS LEADERSHIP TEAM
BYLAWS**

ARTICLE I NAME

The name of the organization shall be the Denton County Homelessness Leadership Team, "DCHLT".

ARTICLE II MISSION/VISION

A permanent vision/mission will be developed and adopted by the DCHLT.

ARTICLE III ORGANIZATION

Section 3.1: Existence

The period of existence of the Denton County Homelessness Leadership Team shall be perpetual beginning May 5th, 2016.

Section 3.2: Purpose

The purpose of the Denton County Homelessness Leadership Team (DCHLT) is to convene as a policy making team tasked with improving the planning, coordination, oversight, and implementation required to create systems change, for housing/homelessness initiatives in Denton County.

Section 3.3: Fiscal Agent/Backbone Organization

The name of the agent and address of the DCHLT is:

United Way of Denton County Inc.
1314 Teasley Lane
Denton, TX 76205

United Way of Denton County Inc. (UWDC) will serve as the fiscal agent and backbone organization of the DCHLT to provide staff, guide vision and strategy, support aligned activities, establish shared measurement practices, build public will, advance policy and mobilize funding. DCHLT shall serve under the auspices of UWDC. The fiscal year shall follow UWDC and commence on April 1st and end on March 31st.

ARTICLE IV Appointments

Section 4.1: Appointment

Appointment to DCHLT is available to eligible entities as set forth below. The membership should represent the geographic, demographic and cultural diversity of Denton County, and to better serve the needs of Denton County.

The members of the DCHLT shall consist of the following entities:

- Denton County Commissioners Court
- City of Denton
- City of Lewisville
- Small Cities/Towns
- Homelessness/Housing Providers
- Health Care Providers
- Higher Education Institutions
- United Way of Denton County

Section 4.2: Terms of Appointment

Initial appointments of the DCHLT shall serve a two (2) year term to ensure consistency and maintain a working knowledge of the DCHLT. Subsequent appointment terms will be developed by the DCHLT consisting of two (2) and three (3) year terms.

Section 4.3: Duties of Appointees

To ensure members are actively engaged members are expected to attend 75% of the meetings.

ARTICLE V MEETINGS

Section 5.1: General Meetings

Meetings of the DCHLT will be held monthly for a period of six (6) months. DCHLT members will review the scheduling needs to determine meeting frequency after the initial six (6) months. Meetings of the DCHLT shall be held at the United Way of Denton County Inc. office. All meetings of the DCHLT will be open to the public. Meeting agendas and minutes will be made available through the UWDC website.

Section 5.2: Special Meetings

Special meetings of the DCHLT may be called by an executive officer.

Section 5.3: Notice of Meetings

Notice of meetings shall be provided at least 3 days prior on the UWDC website, and notification delivered by phone, mail, or email.

Section 5.4: Chairperson/Co-Chairperson

The DCHLT shall elect a chair and co-chair to preside over meetings. In the absence of the chair, the co-chair shall preside.

Section 5.5 Secretary

The secretary shall be an elected member of the DCHLT, and shall be responsible for the written minutes of the DCHLT.

Section 5.6: Workgroup Meetings

Workgroup meetings will be held monthly or as needed to conduct the business of the DCHLT. Additional meetings may be convened as necessary to meet the goals and objectives of the DCHLT.

Section 5.7: Quorum

A simple majority shall be necessary and sufficient to constitute a quorum for the transaction of DCHLT business.

Section 5.8: Voting

Each appointee of the DCHLT shall be entitled to vote in person or electronically if deemed necessary for the transaction of business. In the event of an electronic vote, members will vote accordingly and sufficient documentation will be kept and provided at the next official meeting. Only appointees to the DCHLT shall have voting rights. Ex-officios and alternates attending meetings on behalf of an absent appointee may not vote.

Section 5.9: Parliamentary Authority

The meetings of the DCHLT shall be governed by the parliamentary rules and usages contained in the current edition of the "Roberts Rules of Order" unless otherwise directed within these bylaws.

ARTICLE VI Officers/BHLT Appointees

Section 6.1: DCHLT Appointees

The DCHLT shall consist of no less than fifteen (15) and **no more than twenty-three (23) members**. Such number may be increased or decreased by amendment to these Bylaws and the DCHLT structure.

The DCHLT shall be composed of appointees from the following entities.

- | | |
|---------------------------------------|---|
| (1) Denton County Commissioners Court | (2-4) Health Care Providers |
| (1-2) Denton City Council | (1-2) Higher Education Institutions |
| (1-2) Lewisville City Council | (1-2) United Way of Denton County |
| (1-2) Small Cities/Towns | (1-2) Workplace/Business Development |
| (5-6) Homelessness/Housing Providers | |

Section 6.2: Eligibility

To be eligible a person must be appointed by one of the above name entities as outlined in **Article 6 Section 6.1** and possess strong business, policy, or health background.

With regards to appointments:

- Cities/Towns should identify a council member, senior staff, executive, or community member;
- Non-profit organizations should identify a board member;
- Higher Education should identify a senior level representative;
- All others should identify a board member, or senior level representative

Appointees are expected to remain actively engaged and report to the appointing agency/organization on an ongoing basis to ensure accurate communication. In the event an appointee is not fulfilling their role, the DCHLT will request a new appointee from the appointing agency/organization.

Section 6.3 Officers

Officers of the DCHLT are eligible for two consecutive one (1) year terms. Elections will be held during the 1st meeting in May. DCHLT shall call for a nominating committee to be formed to present a slate of officers annually.

Section 6.4: Chair

The Chair shall preside at all meetings of the DCHLT and shall exercise leadership to ensure the goals and objectives of the DCHLT are carried out. He/She shall have the powers and duties of supervision and management as it pertains to the office of Chair. The Chair shall serve a one year term and be elected each year.

The Chair shall:

1. Convene and manage meetings;
2. Set the agenda;
3. Represent the DCHLT at meetings;
4. Assure compliance with Roberts Rules of Orders

Section 6.5: Co-Chair

The Co-Chair shall assist the Chair in the leadership of the DCHLT. The Co-Chair shall serve a one year term and be elected each year. The duties of the Co-Chair include, but are not limited to the following:

1. Perform all duties of the Chair in the absence of the Chair, and when so shall have all of the powers and duties of Chair.
2. Prepare to succeed to the office of the Chair in the event of the Chairs resignation or vacancy.

Section 6.6: DCHLT Secretary

The secretary shall be an elected member of the DCHLT, and shall be responsible for the written minutes of the DCHLT, **including the authority to be the representative signatory on all board approved documents.** The Secretary shall serve a one year term and be elected each year.

Section 6.7 Past Chair

The past chair shall be an elected member of the DCHLT and will serve in an advisory capacity to ensure continuity of operations.

Section 6.8 DCHLT Ex-Officios

The DCHLT shall appoint ex-officio members as appropriate. Ex-officios will offer input, but will abstain from voting on matters of the DCHLT.

Section 6.9: DCHLT Work Group/Sub-Committee Chairs

Work groups/Sub-committees shall provide ongoing reports and recommendations to the DCHLT to ensure ongoing communication and leadership as it relates to the overall goals and objectives of the DCHLT.

Section 6.10: Resignation of DCHLT Appointees

Any member of the DCHLT may resign at any time by giving written notice to the Chair at least 30 days in advance, and by notifying the appointing authority.

Section 6.11: DCHLT Vacancies

Vacancies shall be filled by the appointing agency/organization within 30 days of the vacancy and approved during the next regularly scheduled meeting.

Section 6.12: Compensation of Officers/DCHLT Appointees

The officers/appointees shall not receive a salary or compensation.

Section 6.13: DCHLT Work Groups/Subcommittees

The work groups/subcommittees of the DCHLT are defined by the DCHLT as deemed appropriate and necessary. Additional work groups may be added and disbanded as needed.

- Housing
- Data
- Consumer

ARTICLE VII AMENDMENTS

The Bylaws may be amended by a two-thirds vote of the DCHLT members present at any regular or special meeting. Recommendations shall be submitted to the DCHLT at least thirty (30) days prior to consideration.

ARTICLE VIII NON-DISCRIMINATION

The members, officers, directors, committee members, employees and persons served by DCHLT shall be selected entirely on a non-discriminatory basis with respect to national origin, race, religion, color, sex, marital status, ancestry, sexual orientation, people with disabilities, age or veterans status.

ARTICLE XI CONFLICT OF INTEREST

Any appointee who benefits financially, directly or indirectly as a result of an action/vote must abstain from the action/vote. A "benefit" shall include the possibility, or appearance, of personal financial gain to the appointee. A benefit occurs when the member or a person in the member's immediate family, and/or a partner or other business associate, and or their employer stand to gain financially from the action/vote.

ARTICLE XII Confidentiality

It is the policy of the DCHLT and workgroup members to annually review the conflict of interest and confidentiality form. A copy of this form will be distributed to all DCHLT appointees and workgroup members for signature.

DCHLT Secretary

Date

Denton County Homelessness Leadership Team (DCHLT) Charter

Context:

In 2014, City of Denton Mayor Chris Watts organized a task force to explore improving and expanding housing solutions for the homeless in Denton. The goal of the task force was to produce a plan for coordinated community-wide efforts to address homelessness. The process made it clear that solutions to prevent and reduce homelessness in Denton will require adequate funding, accessible, affordable housing; and collaborative commitments by many organizations.

A recommendation of the task force sought support for a coordinator position to oversee the development and implementation of a community-wide coordinated system to address homelessness and housing services.

In February 2016, the City of Denton and the United Way of Denton County entered into a public private partnership to fund this position, with the goal of scaling up the work of the task force to address the needs of homeless and at-risk citizens and families across Denton County.

The Denton County Homelessness Leadership Team seeks to improve the effectiveness of community funding, ensure multi-faceted affordable housing options are available, provide a framework for delivery, support the implementation of innovative programs and provide the community with a robust picture of the impact of current resources (including gaps in availability) and the need for more housing resources to support ending homelessness.

Purpose:

The Denton County Homelessness Leadership Team is tasked to convene as a policy making team to improve the planning, coordination, oversight, and implementation required to create systems change, for housing/homelessness initiatives in Denton County.

Composition and Roles:

The DCHLT shall consist of no less than fifteen (15) and **no more than twenty-three (23) members**. Such number may be increased or decreased by the DCHLT.

The DCHLT shall be composed of appointees from the following entities.

- | | |
|---------------------------------------|---|
| (1) Denton County Commissioners Court | (2-4) Health Care Providers |
| (1-2) Denton City Council | (1-2) Higher Education |
| (1-2) Lewisville City Council | (1-2) United Way of Denton County |
| (1-2) Small Cities/Towns | (1-2) Workplace/Business Development |
| (5-6) Homelessness/Housing Providers | |

Officers:

The DCHLT will have a chair, co-chair, secretary, past chair (after 1 year) and ex-officio members.

Denton County Homelessness Leadership Team (DCHLT) Charter

Workgroups/Sub-committees: The DCHLT will define workgroups and sub-committees as deemed appropriate and necessary. Workgroups/Sub-committees will meet outside of the regular DCHLT meeting schedule and provide reports to the DCHLT.

Resources and Support:

United Way of Denton County Inc. (UWDC) will serve as the fiscal agent and backbone organization of the DCHLT to provide staff, guide vision and strategy, support aligned activities, establish shared measurement practices, build public will, advance policy and mobilize funding.

Operations:

To ensure members are actively engaged, members are expected to attend 75% of the meetings. Meetings of the DCHLT will be held monthly for a period of six (6) months. DCHLT members will review the scheduling needs to determine meeting frequency after the initial six (6) months.

Meetings of the DCHLT will be held at the United Way of Denton County Inc. office and be open to the public. Meeting agendas and minutes will be made available through UWDC website.

The meetings of the DCHLT shall be governed by the parliamentary rules and usages contained in the current edition of the "Roberts Rules of Order".

Deliverables:

1. Selection of the following officers:
 - Chair
 - Co-Chair
 - Secretary
 - Past Chair
2. Development of Bylaws
3. Development of a comprehensive business plan addressing housing/homelessness issues with outcome measures.

Adopted Date _____

Charter verified by signature of DCHLT members.

Denton County Homelessness Leadership Team

Appointed By:	Appointee Name	Title	Organization	Phone	Email
Denton County Commissioners Court	Bobbie J. Mitchell	Commissioner	Denton County Precinct # 3	(972) 434-4780	bobbie.mitchell@dentoncounty.com
City of Denton	Chris Watts	Mayor	City of Denton	(940) 349-7717	chris.watts@cityofdenton.com
City of Denton	Keely Briggs	Councilwoman	City of Denton	(940) 453-8377	keely.briggs@cityofdenton.com
City of Lewisville	TJ Gilmore	Councilman	City of Lewisville	(972) 219-3404	tgilmore@cityoflewisville.com
City of Lewisville	Chasz Parker, Mdiv	Community Member	Christian Community Action	(972) 219-4302	chasz.parker@ccahelps.org
Small Cities/Towns	Thomas Muir	Mayor	City of Sanger	(940) 458-7930	thomas@cultivarcapital.com
Small Cities/Towns	Valerie Foster	Parent & Homeless Liaison	Sanger ISD & Community Outreach	(940) 458-4859	vfoster@sangerisd.net
Serve Denton	Stephen Coffey	Board Member	Serve Denton	(214) 449-1019	stephen@coffeyre.com
Giving Hope, Inc.	Cynthia Harris	Board Member	Giving Hope, Inc.	(940) 595-5609	cynthiaholleyharris2@gmail.com
Denton County Friends of the Family	Alice Mankoff	Board Member	Denton County Friends of the Family	(940) 594.2131	al.bluegown@gmail.com
Monsignor King Outreach Center	Roy Metzler	Board Member	Monsignor King Outreach Center	(940) 391-1593	srmetzler@verizon.net
Salvation Army - Denton	Sandra Robinson	Board Member	Salvation Army - Denton	(817) 925-6159	sandralrobinson@verizon.net
Denton Affordable Housing Corporation	Anjelita Cadena	Board Member	Denton Affordable Housing Corporation	(210) 585-0424	ac@acadena.com
Denton Regional Medical Center	Barton Duffy	Administrative Director	Denton Regional Medical Center	(940) 384-3225	barton.duffy@hcahealthcare.com
Denton Community Health Clinic	Terry Widmer	Board Member	Denton Community Health Clinic	(940) 368-5035	tbwidmer@gmail.com
Denton County Health Department	Isabel Rodriguez	Indigent Health Care Program Coordinator	Denton County Health Department	(940) 349-2940	isabel.rodriquez@dentoncounty.com
Texas Health Presbyterian	Kathy Srokosz, MS, RN	Outpatient and Chronic Care Services Director, Education and Professional Practice	Texas Health Presbyterian	(940) 898-7049	kathysrokosz@texashealth.org
Health Services of North Texas	Herman Oosterwijk	Board Member	Health Services of North Texas	(940) 440-9530	herman@oteching.com
North Central Texas College	Jessica DeRoche, Med. NCC, LPC	Director of Flower Mound Campus	North Central Texas College	(972) 899-8402	jderoche@nctc.edu
United Way of Denton County Inc.	Sherri McDade	Board Member	United Way of Denton County Inc.	(940) 383-3039 ext 121	s.mcdade@dentonhousingauthority.com
United Way of Denton County Inc.	Chief Lee Howell	Board Member	United Way of Denton County Inc.	(940) 349-7923	lee.howell@cityofdenton.com

DENTON COUNTY HOMELESSNESS LEADERSHIP TEAM

Serves as the Denton County oversight committee (15-20 Total Members)

Denton County (1)	City of Denton (1-2)	City of Lewisville (1-2)	Small Cities/Towns (1-2)	Homelessness/ Housing Providers Board Member (4-5)	Healthcare Providers (2-4)	Higher Education (1-2)	UWDC Board Member (2)
--------------------------	-----------------------------	---------------------------------	---------------------------------	--	--------------------------------------	----------------------------------	---------------------------------

WORK GROUPS

<u>HOUSING:</u> Emergency, Transitional, Permanent Supportive Housing	<u>DATA:</u> Consistent, Comprehensive and Accessible	<u>CONSUMER:</u> Homeless or Formerly Homeless	<u>TBD:</u> Future group as needed
---	--	---	--

Work groups will involve broader range of Change Agents