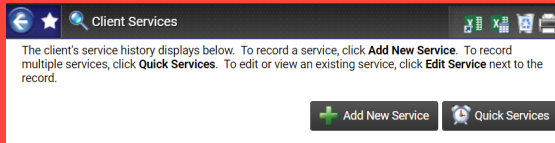# RECORDING UNMET NEEDS FOR CLIENTS

An unmet need is a need that the client has but that can not be met by the community currently. The reason the need is not met could be; funds are unavailable for the resource, the resource does not exist in the community or the client does not meet program requirements for programs that do exist.

HOW TO RECORD UNMET NEEDS

Go to the client's dashboard. On your side menu, navigate to the Enrollment and Services menu and then Services submenu. Select the Add New Service Button on the next screen.

The client's service history displays below. To record a service, click **Add New Service**. To record multiple services, click **Quick Services**. To edit or view an existing service, click **Edit Service** next to the record.

Add New Service   Quick Services

Record each unmet need the client currently has.

Service : * -- SELECT --
Location:
Date: *
Units Of *
Measure:

Units: *
Unit Value: *
Total:
User
Performing
the Service:
Comments:

Transportation to Pharmacy
Work Transport
Unmet Needs
Unmet Emergency Shelter
Unmet Last Month's Rent
Unmet Other
Unmet Permanent Supportive Housing
Unmet Rapid Re-Housing
Unmet Rental Application Fee
Unmet Rental Arrears
Unmet Security Deposit
Unmet Transitional Housing
Unmet Transportation Assistance
Unmet Utility Arrears
Unmet Utility Deposit
Unmet Utility Payments

WHY IS THIS IMPORTANT

Currently housing resources are limited / nonexistent in Denton County.
By tracking community needs in our system we are able to show
our county's needs through data.
Data is becoming the new standard for funding resources and with good data quality on
needs in our county we are able to best tell our client's stories.