REASSESSMENTS IN COORDINATED ENTRY

WHEN SHOULD SOMEONE BE REASSESSED?

When one or more of the following occurs:

- Six months has passed since their last assessment.
- A diagnoses of a disabling condition has occurred since last assessment.
- The number of members in the household has increased or decreased.
- The household is returning to homelessness after being housed.
- A reassessment request has been approved by the CEPE.

How do you determine if it has been 6 months in HMIS?

Single Adults

Check the last assessment completed date on the CE enrollment line.

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	Faceliment	Casa			1 result found.			Last Assessment
	Description	Members	Project Start Date	Housing Move-In Date	Exit Date	Exit Destination	Organization	Completed
Cur	rent							
\mathbf{O}	Texas BoS Coordinated Entry	2	05/28/2019				Texas Homeless Network	05/28/2019
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Ronda	a Reassessment's Enrollments Enrollment Description rent	Case Members	Project Start Date	Housing Move-In Date	1 result found. Exit Date	Exit Destination	Organization	Last Assessment Completed

Go to the Assessments drop down menu on the client's dashboard, select Master Assessments. Check the assessments/enrollments for the most recent "Texas BoS Coordinated Entry" line, this will tell you when a client was most recently assessed or reassessed. During Program Enrollment means it was a reassessment.

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CLIENT PROFILE								
ENROLLMENT AND SERVICES							23 results found.	
		Date 😎	Program				Гуре 🔺	
ASSESSMENTS	0	10/09/2019	Fake Shelter Program			[During Program Enrollment	
Master Assessments		10/04/2019				E	Entry	
/ VI-SPDAT History		10/02/2019				(Other	
	\mathbf{O}	10/02/2019	Texas BoS Coordinated	Entry		(Ouring Program Enrollment	
ASSESSMENTS Complete the VI-SPDAT with households made up you are saving is for the client listed in the top left				OR go to the Assessmer				
Master Assessments		nplete the F-VI-SPDAT sehold, do not complet	with households made e the assessment for ar	dropdown, select VI-SPDAT Histo				
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	\mathbf{O}	Single Adults	10/02/2019 9:07PM					

Turn page over for steps on how to do reassessments.

06/20/2018 9:18PM

WHAT ARE THE STEPS TO DOING A REASSESSMENT IN COORDINATED ENTRY?

(2	Ronda Reassessment Texas BoS	Coordinated Entry
	4	CE Re-Assessment	ad Service Pro
	4	Add New Family Member(s)	Emergency Sł

Select the blue action button on the Coordinated Entry enrollment for the client you are reassessing. Select "CE Reassessment" in the drop down menu that appears

After confirming the client(s) you are reassessing, select "New Assessment" on the next screen



Type of Assessment

- During Program Enrollment
- 🔶 Annual

On the next screen select "During Program Enrollment", as the client is still enrolled in Coordinated Entry because they are still experiencing homelessness/in need of housing

Complete the entire assessment with the client, making sure to ask all questions and not just assume information has stayed the same since their last assessment.

Send new referrals for the client based on the reassessment.

Lastly, add a service to the clients dashboard of "CE	Service :* Location: Date:* Measure:*	SELECT SVF - RR Supportive Services in Residential Settings Telephone Assistance Transitional Case Management Translation Services Veteran Benefits Assistance CE Statuses
Reassessment	Units:*	CE Process Not Applicable; No Local or Nearby CE Process - 18th Region Only CE Reassessment
	nit Value:*	Client Accepted
	Total	Client Assessed

Turn page over to find out when to do reassessments.